



KBC@ky.gov

Inactive Salon Notice

September 26, 2025

Dear

The Kentucky Board of Cosmetology reports that the license number below is currently **inactive**, either due to non-renewal or a HOLD based on questions answered through the license renewal application.

1. License Number:
2. Registration Code:
3. Expiration Date:

The renewal period ended as of August 1st, 2025, 12:00AM EST, if your application has not been submitted with payment prior to this date and time a **late fee has been applied to your account**.

Late fees will **not** be waived **unless** you can provide proper documentation that assistance was requested **during** the license renewal period of July 1st through July 31st, 2025, or you have a receipt of your transaction with a date and time stamp between July 1st, 2025, through July 31st, 2025, 11:59PM EST.

Please carefully review the number and type of permit and or license listed above.

Important Compliance Reminder: Providing services to the public with a salon licensure in **inactive** status is a **direct violation** of Kentucky's regulatory standards. Doing so compromises client safety and the integrity of the profession. It is critical that all salon owners, managers, and licensed professionals **maintain an active** license to **ensure compliance** with all health and safety regulations. **Failure to do so can result in an emergency closure.**

To renew your license, please log into your account by visiting www.kbc.ky.gov choose the option Registration/login, enter your credentials. If you receive error or need additional assistance, please send an email to kbc@ky.gov include a

screenshot or short video and provide your name, license number, email address you are using to log into your account and a phone number.

If you believe you have received this notice in error, please contact us at kbc@ky.gov. Include your licensing information and attach your receipt of payment from your last renewal for our review.

Stay Connected:

Keeping your contact information current is essential. The Board relies on the details in our system to communicate important information regarding your licensure.

Changes are not only encouraged---they are required by law:

Please log into your account, select **Amend Account** to update any necessary information, this application offers many options please select the fields relevant to your changes and submit the application. This process is manually reviewed by our team, please continue to monitor your emails for communication from the Board.

Sincerely,

The Kentucky Board of Cosmetology